

**LOWER BEVERLEY LAKE PARK MANAGEMENT BOARD
REGULAR MEETING**

May 26th, 2026, at 4:00 p.m.

Delta Fair Office, 110 Mill Creek Drive, Delta, Ontario



AGENDA / NOTICE OF MEETING

- 1.0 CALL TO ORDER**
 - 1.1 Chairperson Penny Sawyer
- 2.0 ROLL CALL**
 - 2.1 Secretary William Morris
- 3.0 INTRODUCTION OF VISITORS**
 - 3.1 Nil
- 4.0 ACKNOWLEDGEMENTS**
 - 4.1 Chairperson Penny Sawyer
 - 4.1.1 Acknowledgement of Traditional Lands
- 5.0 ADOPTION OF THE AGENDA**
 - 5.1 Motion to Adopt the Agenda
- 6.0 DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**
 - 6.1 Acknowledgement (if any)
- 7.0 DELEGATIONS**
 - 7.1 Nil
- 8.0 COMMENTS / RESOLUTIONS FROM COUNCIL**
 - 8.1 General Comments from Members of Council
 - 8.2 General Comments from Chairperson Penny Sawyer
- 9.0 MINUTES**
 - 9.1 Minutes of the Regular Meeting held on April 28th, 2026
- 10.0 BUSINESS ARISING**
 - 10.1 Campground Licensing By-Law
 - 10.2 Sewage System Update
- 11.0 REPORTS FROM STAFF**
 - 11.1 General Operations Report-Park Manager William Morris
 - 11.2 Financial Report / Accounts Payable-Treasurer Lynn James
- 12.0 REPORT FROM SPECIAL ADVISOR TO THE BOARD-Seasonal Campers' Liaison**
 - 12.1 Seasonal Campers' Liaison Darrell Halladay
- 13.0 REPORT FROM SPECIAL ADVISOR TO THE BOARD-Delta Mill Society Liaison**
 - 13.1 Nil



14.0 MOTIONS / NOTICE OF MOTIONS

14.1 Nil

15.0 CORRESPONDENCE

15.1 Nil

16.0 NEW BUSINESS

19.1 Rideau Lakes Resolution #183 dated April 27th, 2026

17.0 BY-LAWS

17.1 Nil

18.0 QUESTIONS / COMMENTS FROM VISITORS / PRESS / MEMBERS OF THE PUBLIC

18.1 Nil

19.0 DATE / TIME FOR THE NEXT MEETING

19.1 June 23rd, 2026

20.0 CLOSED SESSION / COMMITTEE OF THE WHOLE

20.1 As per Section 239 (2)(b) of the Municipal Act,
Personal matters about an identifiable individual, including municipal or local board.

21.0 RESOLUTIONS / BY-LAWS FOLLOWING CLOSED SESSION

21.1 Confirming Resolution

22.0 INFORMATION / ANNOUNCEMENTS

23.1 Nil

23.0 BY-LAW TO GOVERN THE PROCEEDINGS OF THE MANAGEMENT BOARD

23.1 By-Law 2026-12: To Adopt the Proceedings of the Meeting

24.0 ADJOURNMENT

24.1 Resolution to Adjourn the Meeting

ACKNOWLEDGEMENT of TERRITORIAL LANDS

Lower Beverley Lake Park
in the Township of Rideau Lakes
is situated on the traditional territories
of Indigenous Peoples.

With gratitude and respect,
the contributions Indigenous Peoples
have and continue to make on these lands
is acknowledged.

This land has always been
a place of enjoyment for family and friends
and today we continue that strong tradition.



**The Lower Beverley Lake Park Management Board conducted a
Regular Meeting on Tuesday, April 28th, 2026
at the Delta Fair Office, 110 Mill Creek Drive, Delta.**

Park Board Chairperson Penny Sawyer **called the meeting to order** at 4:00 p.m.

Roll Call was taken with the following members in attendance: Chairperson Penny Sawyer, Community Representatives Betty Anne Nolan and Brent Rathwell, Seasonal Camper Liaison Darrell Halladay, Councillors Paula Banks (virtual), Dustin Bulloch and Susan Dunfield and Mayor Arie Hoogenboom.

Park Manager William Morris and Treasurer Lynn James were present.

Welcome and Introductions

- The following visitors were welcomed to the meeting:
 - Marcia Maxwell, Councillor, Township of Rideau Lakes
 - Councillor Ron Pollard, Councillor, Township of Rideau Lakes
 - Shellee Fournier, CAO, Township of Rideau Lakes
 - Tom Fehr, Manager of Development Services, Township of Rideau Lakes
 - Marsha Antoine-Gutierrez, *HR Generalist & Payroll Administrator, Township of Rideau Lakes*

Acknowledgements

Chairperson Sawyer acknowledged that the park is located and operated on the **traditional lands** of the Anishinabek and Haudenosaunee First Nations. This land has always been a place of enjoyment for family and friends and that strong tradition continues today.

RESOLUTION # 52-2026

Moved By: Arie Hoogenboom
Seconded By: Brent Rathwell

To pass a Resolution that

The Lower Beverley Lake Park Management Board adopts the agenda as prepared.

Carried.

Chairperson Sawyer asked if anyone had a **disclosure of pecuniary interest and the general nature thereof**. No declarations were received.

Delegations

- Nil

Comments / Resolutions of Council

- Chairperson Sawyer

"I ask the board to bear with me for a moment.

I joined the board ten years ago because I wanted to give something to the community and truthfully because I wanted something to do but mostly, I believed I had the right work and life experiences that I could draw upon that would be of benefit to this board.

We the members don't always see eye to eye in fact we have at times had heated debate, but we never lost sight of what our job was; to give management direction to do the job of managing the park, the employees, the seasonal and transient campers, the casual visitors, and the residents of the park. This is a monumental job and requires a strong and steady hand at the helm. For this park is the lifeline of this village.

It is the boards obligation and mandate to give the manager direction and solutions to issues that at time reach beyond the managers scope of responsibility. We need to do this through discussion and debate if necessary and find the path forward for the best possible solution.

I do not believe procedural bylaws and motions are creating the platform that needs to be solution drive to solve problems and to see continued growth. We will find the answers, and we will move forward if we are willing to listen, debate, discuss and find the best possible solutions.

We all know the park has an aging septic system. No one is hiding that fact. It is this boards responsibility to give the park manager the guidance and the direction that is needed to meet MECF compliance on all issues. We are within site of reaching the solution if everyone is willing to work together to meet the objective. We can entertain other issues at a later date but let us get the job at hand settled today. Choose the engineering firm that can best do that job. Then we can create a plan of action with timelines to meet what are agreed upon issues requiring further action."

- Mayor Hoogenboom

- Nomination Day for the upcoming municipal election is May 1st.

- Discussion was held at the Committee of the Whole meeting on April 27th, 2026 regarding park operations; a resolution of Council will be forthcoming.

- Councillor Banks

- No comment.

- Councillor Bulloch

- Refreshing to see area residents and children in eth park during the Delta Maple Syrup Festival.

- Councillor Dunfield

- A celebration of volunteers within the municipality was held recently with in excess of 100 people in attendance.

Minutes

RESOLUTION # 53-2026

Moved By: Brent Rathwell

Seconded By: Betty Anne Nolan

To pass a Resolution that

The Lower Beverley Lake Park Management Board approves and adopts the minutes of the regular meeting held on March 24th, 2026, and the virtual meeting held on April 14th, 2026, as prepared.

Carried.

Business Arising

The following reports were presented to the Management Board by Park Manager William Morris:

- 10.1 Campground Licensing By-Law Update
- 10.2 Sewage System Update

RESOLUTION # 54-2026

Moved By: Arie Hoogenboom
Seconded By: Brent Rathwell

To pass a Resolution that

To pass a resolution that the Lower Beverley Lake Park Management Board acknowledges the following reports as presented by Park Manager William Morris:

- 10.1 Campground Licensing By-Law Update
- 10.2 Sewage System Update

Carried.

RESOLUTION # 55-2026

Moved By: Sue Dunfield
Seconded By: Dustin Bulloch

To pass a Resolution that

To pass a resolution that the Lower Beverley Lake Park Management Board directs staff to contact the legal firm of Cunningham Swan Carty Little & Bonham LLP in Kingston for the purpose of completing a title search of the park property.

Carried.

RESOLUTION # 56-2026

Moved By: Arie Hoogenboom
Seconded By: Sue Dunfield

To pass a Resolution that

To pass a resolution that the Lower Beverley Lake Park Management Board acknowledges receipt of sewage system design and engineering proposals from Groundwork Engineering and Cambium Inc.

And further that Board authorizes staff to contact Cambium Inc. for the purpose of entering into a client engagement document required for services at Lower Beverley Lake Park.

Carried

Reports from Board Staff

The Administrative / Maintenance / Housekeeping / Security Report for April 2026, as prepared by Park Manager William Morris, was presented to the Board Members, and the same was reviewed and discussed.

RESOLUTION # 57-2026

Moved By: Darrell Halladay
Seconded By: Dustin Bulloch

To pass a Resolution that

The Lower Beverley Lake Park Management Board acknowledges and concurs with the Administrative / Maintenance / Housekeeping / Security Report for April 2026 as prepared and presented by Park Manager William Morris.

Carried.

The Financial Report for April 2026 was presented by Park Treasurer Lynn James.

RESOLUTION # 58-2026

Moved By: Paula Banks
Seconded By: Arie Hoogenboom

To pass a Resolution that:

The Lower Beverley Lake Park Management Board acknowledges and concurs with the Financial Report for April 2026 as presented by Park Treasurer Lynn James,

And further that the following action be taken:

1. The accounts payable for the month of March 2026 be approved in the amount of \$29,374.86.

Carried.

Reports from Special Advisors to the Management Board

Seasonal Campers

The Seasonal Campers' Report for April 2026, as prepared by Seasonal Campers' Liaison Darrell Halladay, was presented to the Board Members and the same was reviewed and discussed.

RESOLUTION # 59-2026

Moved By: Brent Rathwell
Seconded By: Betty Anne Nolan

To pass a Resolution that:

The Lower Beverley Lake Park Management Board acknowledges and concurs with the Seasonal Campers' Report for April 2026, as presented by Seasonal Campers' Liaison Darrell Halladay.

Carried.

Delta Mill Society

- Nil

Correspondence

- Nil

Motions / Notice of Motions

- Nil

New Business

Board Members were provided with copies of Resolutions 139 and 140 from the Township of Rideau Lakes Committee of the Whole meeting held on March 23rd, 2026, regarding Compliance Plan / Operational Readiness and Regulatory Status / Information Disclosure.

RESOLUTION # 60-2026

Moved By: Sue Dunfield
Seconded By: Darrell Halladay

To pass a Resolution that

The Lower Beverley Lake Park Management Board acknowledges the correspondence from Rideau Lakes CAO Shellee Fournier dated March 25th, 2026, and further that the following action be taken:

1. Staff be directed to follow-up on said resolutions.

Carried

Councillor Banks discussed funding options for the proposed upgrades to the septic systems. The 2026 capital budget includes \$135,000 for the replacement and professional fees associated with the three beds identified in the Egis Canada Ltd. report dated December 1st, 2025.

RESOLUTION # 61-2026

Moved By: Paula Banks
Seconded By: Sue Dunfield

To pass a Resolution that

The Lower Beverley Lake Park Management Board forwards a request to Rideau Lakes Council seeking favourable support for continuing the existing practice of placing the township's facility rental fee, that is charged to the Park Board, into a reserve for capital projects at Lower Beverley Lake Park.

Carried.

By-Laws

RESOLUTION # 62-2026

Moved By: Sue Dunfield
Seconded By: Dustin Bulloch

To pass a Resolution that

By-Law 2026-01, being a by-law to enter into service agreements with various Delta based Community organizations during the Year of 2026, be taken as read a third time and finally passed this 28th day of April 2026.

Carried.

Questions from the Press

- Nil

Visitor's Remarks

- Nil

Next Meeting of the Board

- May 26th, 2026

Information

- Nil

By-Law to Govern Proceedings of the Board

RESOLUTION # 63-2026

Moved By: Arie Hoogenboom
Seconded By: Brent Rathwell

To pass a Resolution that

By-Law Number 2026-11, being a By-Law to confirm the proceedings of the Board, at their meeting on April 28th, 2026, be taken as read a first, second and third time and finally passed, the short way, this 28th day of April 2026.

Carried.

Adjournment

RESOLUTION # 64-2026

Moved By: Brent Rathwell
Seconded By: Betty Anne Nolan

To pass a resolution that

The Lower Beverley Lake Park Management Board does now adjourn this meeting at 5:37 p.m.

Carried.

Penny Sawyer
Chairperson

William Morris
Secretary

NOTE

Minutes are provided in draft form and have not yet been approved by the Management Board.

**Lower Beverley Lake Park
Campground Licensing By-Law 2024-106 Update**

May 19th, 2026
Business Arising 10.1

**Proposed Application Requirements and Documentation
Section 3.05**

Requirement	Status	Completion Date
A. Fully completed application for as supplied by the municipality	Unavailable	Pending adoption of Rideau Lakes Council
B. Appropriate license fee	Unavailable	Pending adoption of Rideau Lakes Council
C. Proof of Liability Insurance	Complete	Insurance renewed annually.
D. Operator acknowledgement that the following points apply to the communal water system, septic system and /or storm water system: <ul style="list-style-type: none"> Shut down for 90 days commencing January 1. No outstanding construction, repair or maintenance orders. Good standing within the ECA 	Unavailable	Data will be provided at time of licensing.

**Additional Documentation Required
Section 3.06**

Requirement	Status	Completion Date
A. Documentation from the property owner allowing the site to be managed / operated as a park.	Complete	Regulating / Establishing By-Law 2026-07
B. Site Plan / Survey	On-going	Response from Cunningham Swan attached.
C. Listing of all campsites and buildings <ul style="list-style-type: none"> Trailer Size / deck size / date of construction / servicing to site. Dimensions (l/w/h) of each building 	Complete	January 2025
	Complete	February 2026
D. Certification from Development Services that the property is zoned properly.	Incomplete	Data will be provided when required.
E. Completed Burn Permit Application	Complete	January 2026
F. Emergency and Fire Safety Plan	Approved by Fire Department Adopted by Management Board	March 2024
G. Any other documents / approvals deemed appropriate by the Licensing Office.	Undetermined	Data will be provided when required.

Lower Beverley Lake Park

From: David Munday <dmunday@cswan.com>
Sent: Friday, May 8, 2026 11:00 AM
To: Lower Beverley Lake Park
Cc: Mercedes Johnson
Subject: RE: Lower Beverley Lake Park, Delta (40689.0001)
Attachments: PIN Map(121803813.1).pdf; PIN Map 2(121803821.1).pdf; 44115-0407 (Lower Beverley Lake Park)(121803831.1).pdf; 28R12449(121803838.1).pdf; 28R14655(121803833.1).pdf; BA11697 (1967 Deed)(121803855.1).pdf; BA10338 (1959 Deed)(121803857.1).pdf; BA11433 (1966 Deed)(121803863.1).pdf; BA11416 (1966 Deed-1)(121803866.1).pdf

Good Morning William,

I have attached two PIN maps, depicting the entirety of the property (however these are not surveys, they are simply a useful visual depiction of the area/general boundaries) and the Parcel Register showing the municipality as the owner and the legal description of the property.

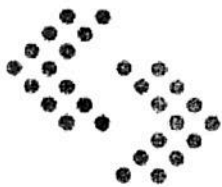
I have attached all of the early Deeds/Transfers for the property, a number of which have 'sketches' of the property appended. There were two (2) Reference Plans of Survey, one completed in 2005, the other in 2016.

From what I am able to discern, (assuming I have the correct property), there is no comprehensive survey of the entire property, and I do not believe that any of the sketches attached to the early Deeds/Transfers will be suitable for submission of a Site Plan Application.

Let me know if anything else is required.

Regards,

David



David C. Munday
Managing Partner
Practicing as a Professional Corporation
Cunningham, Swan, Carty, Little & Bonham LLP
T: 613.544.0211
D: 613.546.8091
F: 613.542.9814

Visit our website at www.cswan.com

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FOR MUNDAY01



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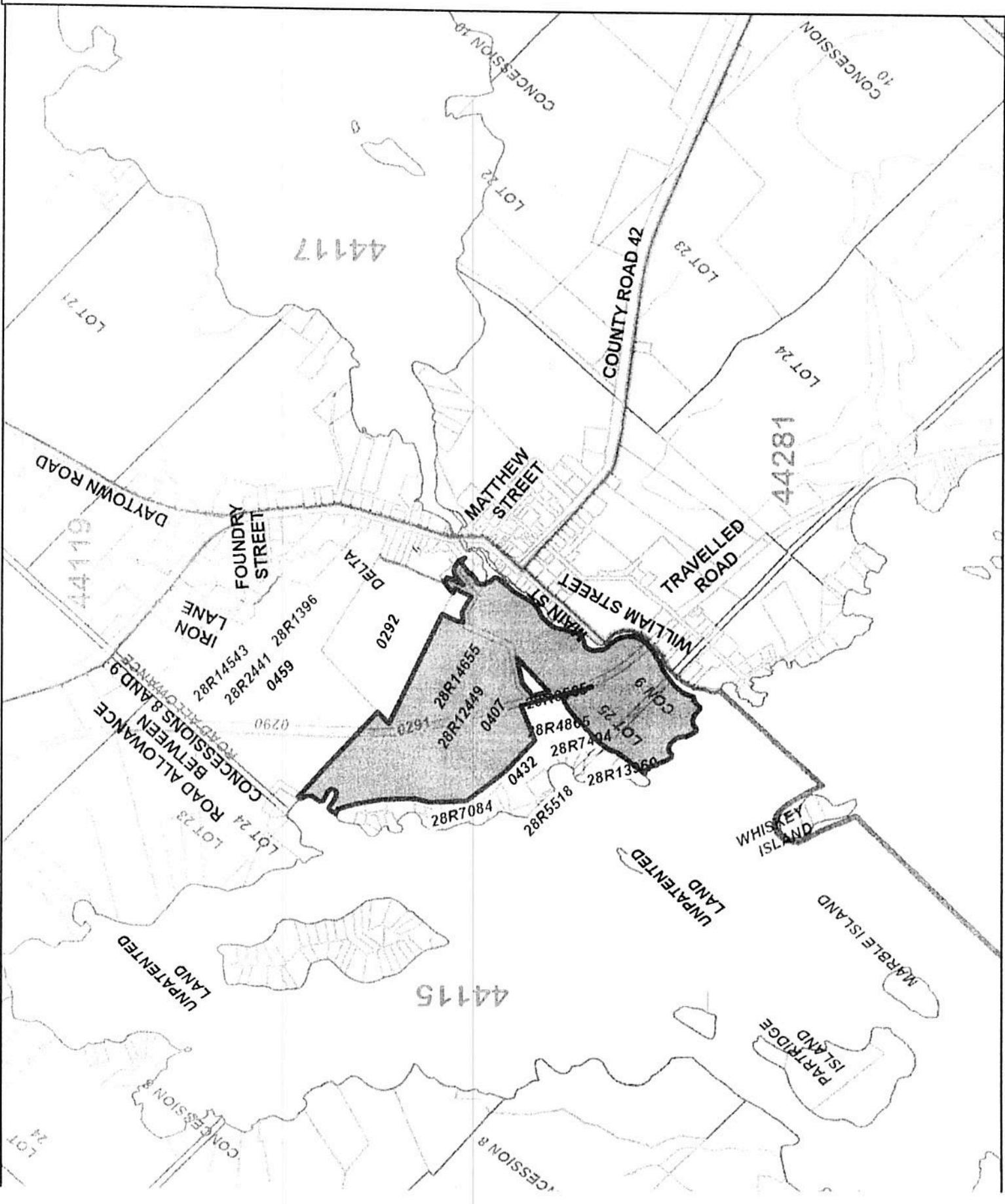
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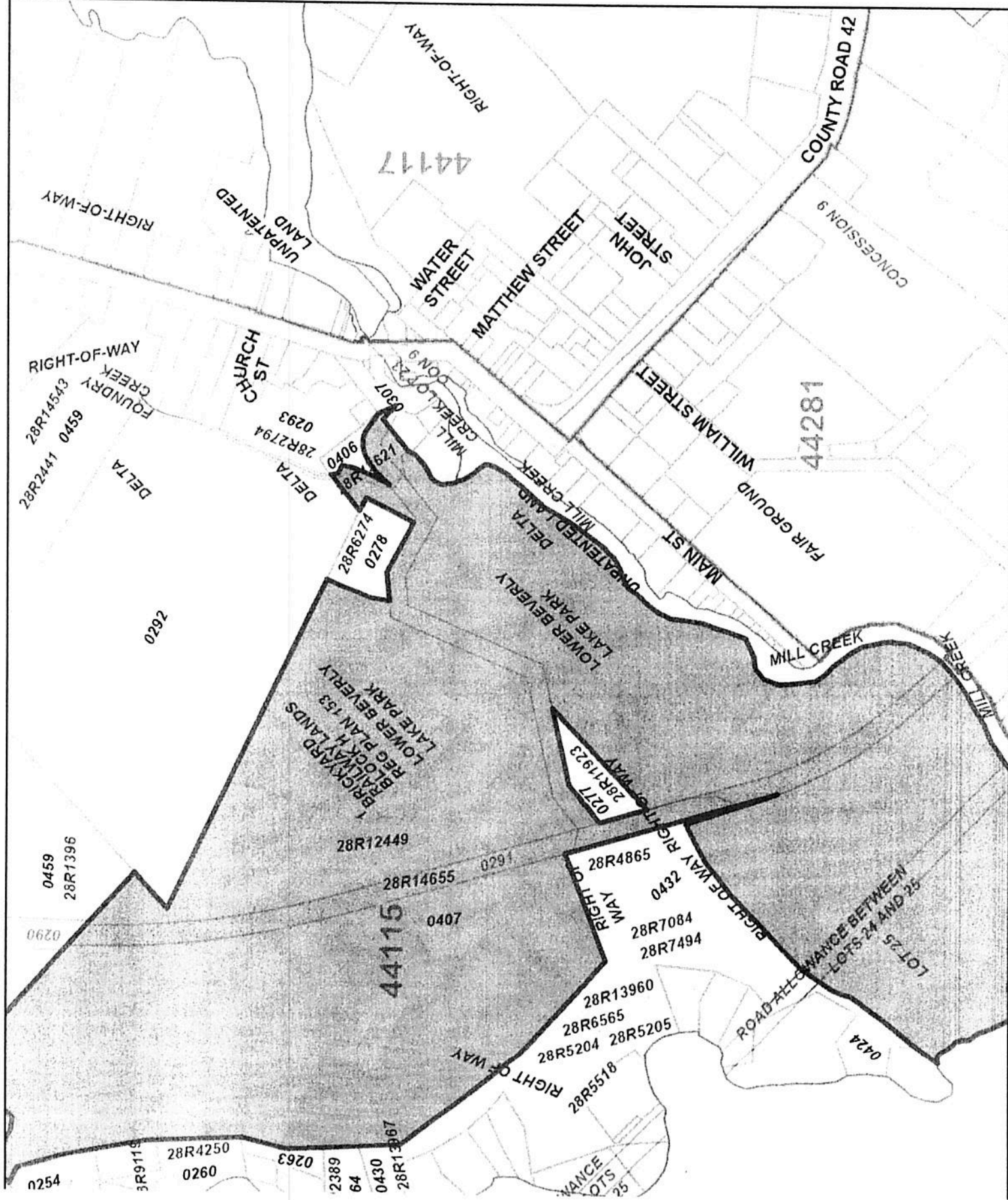
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LAND REGISTRY OFFICE #28

44115-0407 (LT)

PAGE 1 OF 2
PREPARED FOR MUNDAY
ON 2026/05/08 AT 10:24:58

PARCEL REGISTER (ABBREVIATED) FOR PROPERTY IDENTIFIER
* CERTIFIED IN ACCORDANCE WITH THE LAND TITLES ACT * SUBJECT TO RESERVATIONS IN CROWN GRANT *

PIN CREATION DATE:
2010/05/27

PROPERTY DESCRIPTION:

BRICKYARD LT BLK H PL 153; PT RAILWAY LANDS PL 153 AS IN LR123471 SRO; PT LT 1 BLK H PL 153 EXCEPT PT 1 28R13621; PC RDAL BTN LT 24 AND LT 25 CON 9 BASTARD; PT LT 25 CON 9 BASTARD AS IN BA11416, BA11433, BA11697, EXCEPT PT 1 28R4207, PT 1 & 2 28R11923, PT 1 28R6274, S/7 BA11416; RIDEAU LAKES; SUBJECT TO AN EASEMENT IN GROSS OVER PARTS 1 & 2 28R14655 AS IN LB83063

PLANNING ACT CONSENT AS IN LR363268.

RECENTLY:

DIVISION FROM 44115-0276

CAPACITY SHARE

ROWN

OWNERS' NAMES

THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

REG. NUM.	DATE	INSTRUMENT TYPE	AMOUNT	PARTIES FROM	PARTIES TO	CERT/CHKD
** PRINTOUT		INCLUDES ALL DOCUMENT TYPES AND DELETED INSTRUMENTS SINCE 2010/05/27 **				
**SUBJECT,		ON FIRST REGISTRATION UNDER THE LAND TITLES ACT, TO:				
**		SUBSECTION 4(1) OF THE LAND TITLES ACT, EXCEPT PARAGRAPH 11, PARAGRAPH 14, PROVINCIAL SUCCESSION DUTIES * AND ESCHEATS OR FORFEITURE TO THE CROWN.				
**		THE RIGHTS OF ANY PERSON WHO WOULD, BUT FOR THE LAND TITLES ACT, BE ENTITLED TO THE LAND OR ANY PART OF IT THROUGH LENGTH OF ADVERSE POSSESSION, PRESCRIPTION, MISDESCRIPTION OR BOUNDARIES SETTLED BY CONVENTION.				
**		ANY LEASE TO WHICH THE SUBSECTION 70(2) OF THE REGISTRY ACT APPLIES.				
**DATE OF CONVERSION TO LAND TITLES: 2009/01/26 **						
BA11416	1966/07/04	TRANSFER	\$9,500		THE MUNICIPAL CORPORATION OF THE TOWNSHIPS OF BASTARD AND BURGESS SOUTH	C
REMARKS: SKETCH ATTACHED.						
BA11433	1966/08/10	TRANSFER	\$500		THE MUNICIPAL CORPORATION OF THE TOWNSHIPS OF BASTARD AND BURGESS SOUTH	C
REMARKS: SKETCH ATTACHED.						
BA11697	1967/11/16	TRANSFER	\$60,000		THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF BASTARD AND BURGESS SOUTH	C
BA11719	1968/01/10	LEASE			CONFEDERATION FOODS OF CANADA LIMITED	C
LR123471	1981/04/03	QUIT CLAIM TRNSFR	92		THE CORPORATION OF THE TOWNSHIP OF BASTARD AND BURGESS SOUTH	C
REMARKS: SKETCH ATTACHED.						
28R12449	2005/11/21	PLAN REFERENCE				C

NOTE: ADJOINING PROPERTIES SHOULD BE INVESTIGATED TO ASCERTAIN DESCRIPTIVE INCONSISTENCIES, IF ANY, WITH DESCRIPTION REPRESENTED FOR THIS PROPERTY.
NOTE: ENSURE THAT YOUR PRINTOUT STATES THE TOTAL NUMBER OF PAGES AND THAT YOU HAVE PICKED THEM ALL UP.



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LAND REGISTRY OFFICE #28

44115-0407 (LT)

PAGE 2 OF 2
PREPARED FOR Munday01
ON 2026/05/08 AT 10:24:58

PARCEL REGISTER (ABBREVIATED) FOR PROPERTY IDENTIFIER
* CERTIFIED IN ACCORDANCE WITH THE LAND TITLES ACT * SUBJECT TO RESERVATIONS IN CROWN GRANT *

REG. NUM.	DATE	INSTRUMENT TYPE	AMOUNT	PARTIES FROM	PARTIES TO	CERT/CHKD
LR363268	2005/12/09	TRANSFER	\$2		THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES	C
28R14655	2016/05/30	PLAN REFERENCE				C
LE83063	2016/07/11	TRANSFER EASEMENT	\$5	THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES	HYDRON ONE NETWORKS INC.	C
LE84367	2016/08/31	PLAN CORRECTION		ASSISTANT EXAMINER OF SURVEYS		C
		REMARKS: 28R14655.				

NOTE: ADJOINING PROPERTIES SHOULD BE INVESTIGATED TO ASCERTAIN DESCRIPTIVE INCONSISTENCIES, IF ANY, WITH DESCRIPTION REPRESENTED FOR THIS PROPERTY.
NOTE: ENSURE THAT YOUR PRINTOUT STATES THE TOTAL NUMBER OF PAGES AND THAT YOU HAVE PICKED THEM ALL UP.

PLAN 288- 2449
 RECEIVED AND APPROVED
 DATE: *March 10, 2005*
DeWolfe
 LAND REGISTRAR FOR THE
 ONTARIO DIVISION OF
 LANDS

SCHEDULE	
PART	AREA
1	0.117 Ha.
2	0.307 Ha.
3	0.179 Ha.

PART 3 - IS SUBJECT TO AN UNREGISTERED HYDRO AND WELL CHARGE POLE USE

PLAN OF SURVEY OF
 PART OF LOT 1, BLOCK "H"
 REGISTERED PLAN No. 153
 VILLAGE OF DELTA
 AND
 PART OF LOT 25, CONCESSION 9
 AND
 PART OF THE ROAD ALLOWANCE
 BETWEEN LOTS 24 AND 25, CONCESSION 9
 GEORGIAN TOWNSHIP OF BASTARD
 COUNTY OF LEEDS
 GEORGE BRACKEN LIMITED

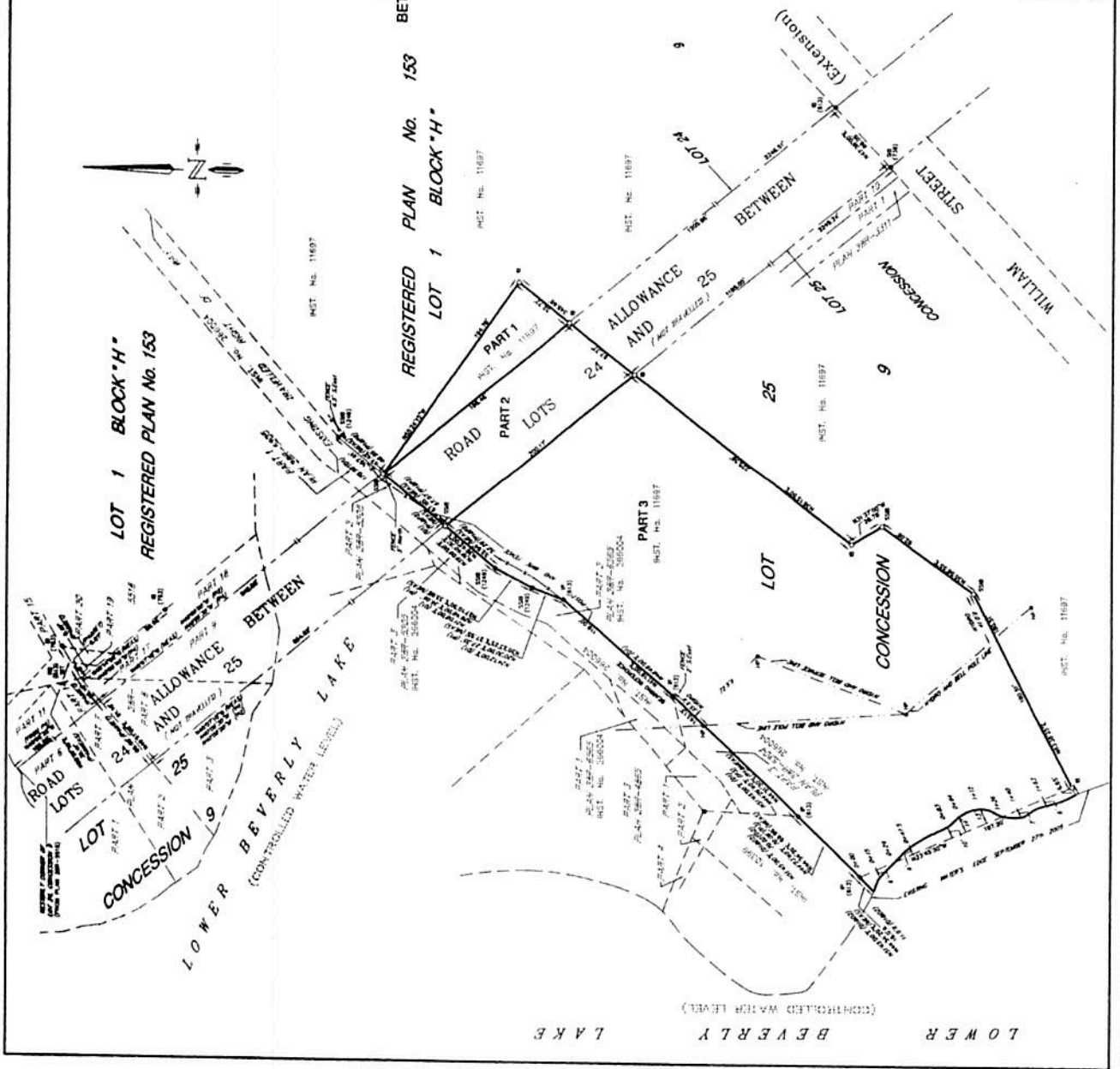


BEARING REFERENCE
 BEARINGS ARE STRONGHOLD BEARING FROM THE DISTRICT OF PART 1 PLAN 288-2449 TO BE NOTED.

- LEGEND
- 1 REGISTERED SURVEY MONUMENT (STONE)
 - 2 REGISTERED SURVEY MONUMENT (WOOD)
 - 3 REGISTERED SURVEY MONUMENT (IRON)
 - 4 REGISTERED SURVEY MONUMENT (COPPER)
 - 5 REGISTERED SURVEY MONUMENT (ALUMINUM)
 - 6 REGISTERED SURVEY MONUMENT (BRASS)
 - 7 REGISTERED SURVEY MONUMENT (ZINC)
 - 8 REGISTERED SURVEY MONUMENT (LEAD)
 - 9 REGISTERED SURVEY MONUMENT (SILVER)
 - 10 REGISTERED SURVEY MONUMENT (GOLD)
 - 11 REGISTERED SURVEY MONUMENT (PLATINUM)
 - 12 REGISTERED SURVEY MONUMENT (DIAMOND)
 - 13 REGISTERED SURVEY MONUMENT (EMERALD)
 - 14 REGISTERED SURVEY MONUMENT (SAPPHIRE)
 - 15 REGISTERED SURVEY MONUMENT (RUBY)
 - 16 REGISTERED SURVEY MONUMENT (TOPAZ)
 - 17 REGISTERED SURVEY MONUMENT (AMBER)
 - 18 REGISTERED SURVEY MONUMENT (JEWELRY)
 - 19 REGISTERED SURVEY MONUMENT (CLOCK)
 - 20 REGISTERED SURVEY MONUMENT (WATCH)
 - 21 REGISTERED SURVEY MONUMENT (TELEPHONE)
 - 22 REGISTERED SURVEY MONUMENT (RADIO)
 - 23 REGISTERED SURVEY MONUMENT (TELEVISION)
 - 24 REGISTERED SURVEY MONUMENT (COMPUTER)
 - 25 REGISTERED SURVEY MONUMENT (CELLPHONE)
 - 26 REGISTERED SURVEY MONUMENT (CAMERA)
 - 27 REGISTERED SURVEY MONUMENT (MP3 PLAYER)
 - 28 REGISTERED SURVEY MONUMENT (DIGITAL CAMERA)
 - 29 REGISTERED SURVEY MONUMENT (DIGITAL VIDEO RECORDER)
 - 30 REGISTERED SURVEY MONUMENT (DIGITAL AUDIO RECORDER)

SURVEYOR'S CERTIFICATE
 I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF THE ORIGINAL PLAN AND THAT THE SURVEY WAS MADE BY ME OR UNDER MY SUPERVISION AND THAT THE SURVEY WAS COMPLETED ON THE 27th DAY OF FEBRUARY, 2005.
 DATE: *March 10, 2005*
 GEORGE N. BRACKEN
 ONTARIO LAND SURVEYOR

George Bracken Limited
 ONTARIO LAND SURVEYORS
 40 WALKER STREET, WEST
 SMITHS FALLS, ONTARIO L1A 1A3
 PHONE: (715) 262-2222 FAX: (715) 262-2222
 EMAIL: BRACKEN@GMAIL.COM
 CALLED BY: JOHN S. BRACKEN C.E.T. TALE: 18119-1-10
 CHECKED BY: GMB JOB NO. 3-1189



PLAN 28R /46-95
RECEIVED AND DEPOSITED
May 30, 2016

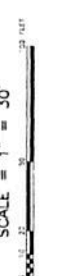
REQUIRE THE PLAN TO
BE DEPOSITED UNDER
THE LAND TITLES ACT

May 27, 2016
R.G. BENNETT, O.L.S.
ONTOARIO LAND SURVEYOR

SCHEDULE

PART	NAME OF LOT	CON.	PART OF PLAN	ORIGIN	AREA(S) (L1)
1	25	1	44115-0407(LT)	THE COMMISSION OF RIDEAU LAKES	388
2	25	1	44115-0407(LT)	THE COMMISSION OF RIDEAU LAKES	194

PLAN OF SURVEY OF
**PART OF LOT 25
CONCESSION 9**
Geographic Township of Bastard
TOWNSHIP OF RIDEAU LAKES
COUNTY OF LEEDS
SCALE = 1" = 30'



Reference Point UTM Zone 18, NAD83 (CRS(1987))
Real-Time Network Observations
Contributed to Survey Accuracy per Sec. 14(2) of O.Reg. 216/10

Point ID	Northing	Easting
ORP ①	4939832.9	410216.3
ORP ②	4939876.6	410433.8

COORDINATE CONVERSION INFORMATION: THE COORDINATE CONVERSION INFORMATION IS PROVIDED FOR INFORMATION ONLY AND IS NOT TO BE USED FOR ANY PURPOSES OTHER THAN THAT FOR WHICH IT WAS PROVIDED.

METRIC: ALL DIMENSIONS AND DISTANCES ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

NOTES:
BEARINGS ARE ASTROMERIC AND ARE DERIVED FROM PART 3 OF PLAN 28R-1248, SHOWN TO HAVE A BEARING OF 142°15'30".
BEARINGS CAN BE CONVERTED TO GRID BY APPLYING A CONVERSION FACTOR OF 0.9999999999.
DISTANCES ARE GIVEN IN METRES AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY AN AVERAGE CORRECTION SCALE FACTOR OF 0.9999999999.

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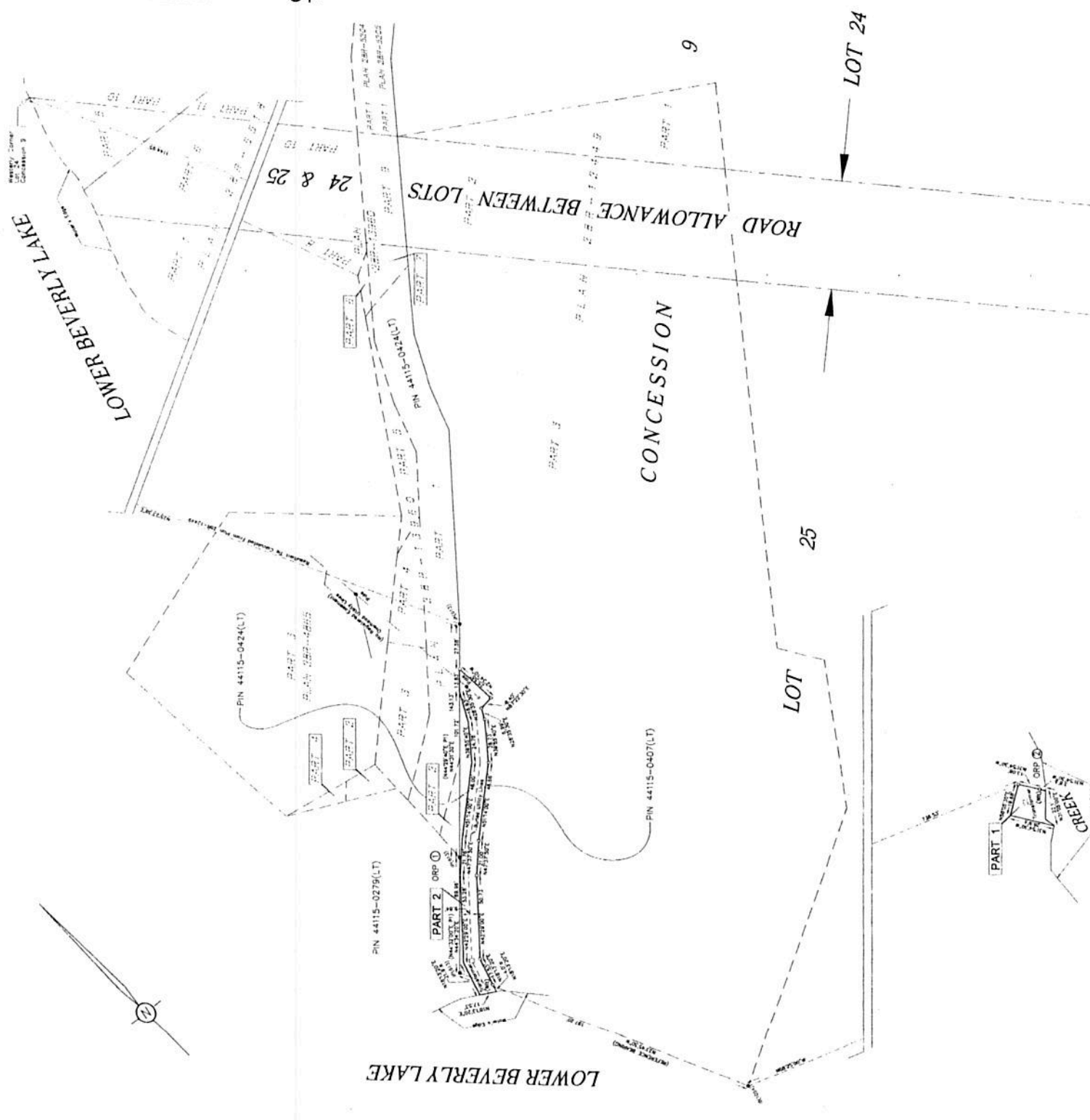
ALL SET BACK MONUMENTS ARE DIM. UNLESS INDICATED OTHERWISE

SURVEYOR'S CERTIFICATE

I, CERTIFY THAT:
1. THE PLAN AND CONVEYANCE ARE ACCORDING TO THE REGULATIONS MADE UNDER THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE THEREUNDER;
2. THE SURVEY WAS COMPLETED ON MAY 7, 2016.

May 27, 2016
R.G. BENNETT
ONTOARIO LAND SURVEYOR

—VOCAL ONE NETWORKS— JOB # 80-142
Surveying & Mapping Inc. 100-10000
Jordan-Bennett
Geomatics Inc.
13 Park Street
Burlington, Ontario
N7R 1P8
Phone: 833-241-7122
Fax: 905-335-1111
www.jordanbennett.com



Seaway Design Group
10-4502 South Ave.
Elizabethtown, ON
K6T 1A8
613-340-7171
greg@seawaydg.ca



APRIL 28, 2026

Lower Beverley Lake Park
Willam Morris, Park Manager

146 Lower Beverley Lake Road, P.O. Box 130
Delta, ON K0E 1G0
info@beverleylakepark.com

Quotation to Provide Updated Scaled Site Plan

\$6,160.00 +hst - Option A

- to update existing Site Plan to show all updates or changes since approx., 2010,
- includes 3 days or on-site survey to tie in all updates or changes
- includes all Cad work to finalize updated survey for final deliverables
- to provide property boundary of the Park produced from on-line GIS, OnLands.ca or any other available R-Plans collected, please note accuracy of this Option could be +/- 1.0m
- any easements on the property are subject to the findings of OnLands and they're corresponding R-Plans if available

\$30,880.00 +hst - Option B

- this option will prepare a Plan of Survey illustrating the property boundary including any easements as underlying light dashed linework (please note, this underlying dashed linework would be calculated and accurate but not dimensioned with bearings and distances) There is approx., 1.1km of shoreline here which the most cost efficient method to collect the water side boundary would be using UAV(drone) methods
- the UAV(drone) method would supply you with geo referenced imagery at the date of collection. This would use the data to extract the shoreline and spot check/ground proof using conventional survey methods. This image would be provided within the Cad File. The UAV would also collect Lidar data which can be archived and act as an asset management tool only. If at any time in the future, elevation or feature data was needed at the site, this can then be processed and

extract any features that are needed subject to any changes that may have occurred. There is no cost to this immediately, lidar extraction would be invoiced at a future date only if data extraction was needed and quoted at that time. Also if tracking of changes to this site could be a useful too, its suggested that at approximately every 3-5 years a data collection can be setup to that changes to the site can be tracked at an additional cost, this could be quoted if requested

- includes 1 ½ days of survey work to tie in all updates or changes
- includes all Cad work to finalize updated survey for final deliverables
- this option would provide accuracy within millimeters
- this option would require a retainer of \$12,500.00 prior to commencement of work

Please feel free to contact me with any questions?

Thank you for the opportunity to provide this quotation for your upcoming project,

We look forward to your response,

Thank you,

Greg Ham

Lead Designer/Project Manager

SEAWAY DESIGN GROUP

**Lower Beverley Lake Park
Sewage System Assessment Update: ECA 3144-AGKNF6**

May 19th, 2026

Business Arising 10.3

Status of Lower Beverley Lake Park sewage system projects as identified in the EGIS report (CCO-22-4399) dated December 1st, 2025.

Note

Although there were no operational or environmental issues report by the Owner and / or observed by EGIS staff during the inspection process, the following recommendations have been put forth.

Report Section / Recommendation	Status	Completion Date
3.1.4. / Lakersfield Ball Diamond Washroom / Canteen <ul style="list-style-type: none"> Effluent filtre to be installed at the tank. 	Completed/Staff	April 18, 2024
3.2.4. / Park Manager's House <ul style="list-style-type: none"> System approval to be modified from the municipal OBC approval to an MECP approval. 		
3.3.4. / Canteen/ Snack Bar Plus <ul style="list-style-type: none"> Leaching bed to be replaced. Effluent filtre to be installed at the tank when the bed is replaced. 	Completed/Staff	April 18, 2024
3.4.4. / Cottage 1 <ul style="list-style-type: none"> Effluent filtre to be installed at the tank. System approval to be modified from the municipal OBC approval to an MECP approval. 	N/A Converted septic tank to holding tank / Staff	April 24, 2023
3.5.4. / Cottage 2-3 <ul style="list-style-type: none"> Leaching bed to be replaced. Effluent filtre to be installed at the tank when the bed is replaced. 	Completed/Staff	April 18, 2024
3.6.4. / Cottage 4-5-6 <ul style="list-style-type: none"> Flow rate testing is recommended to determine if leaching bed should be expanded. Effluent filtre to be installed at the tank. 	Completed/Staff	April 18, 2024
3.7.4. / Cottage 7-8 <ul style="list-style-type: none"> Effluent filtre to be installed at the tank. 	N/A Converted septic tank to holding tank / Staff	April 24, 2023
3.8.4. / Fish Cleaning Station Sink <ul style="list-style-type: none"> Leaching bed to be replaced or re-routed to existing washroom tank. Effluent filtre to be installed at the tank when the bed is replaced. 	Completed/Staff	April 18, 2024

<p>3.9.4. / Fish Cleaning Station Washrooms</p> <ul style="list-style-type: none"> • Effluent filtre to be installed at the tank when the bed is replaced. • System approval to be modified from the municipal OBC approval to an MECP approval. 	Completed/Staff	April 18, 2024
<p>3.10.4 / Main Comfort Station</p> <ul style="list-style-type: none"> • Leaching bed to be replaced. • Effluent filtre to be installed at the tank when the bed is replaced. 	Completed/Staff	April 18, 2024
<p>3.11.4. / Small Comfort Station</p> <ul style="list-style-type: none"> • Consideration be given to raising the bed. • Effluent filtre to be installed at the tank when the bed is replaced. 	Completed/Staff	April 18, 2024
<p>4.0 / Summary of Overall Recommendations</p> <ul style="list-style-type: none"> • Continue with record keeping of flow data via septage pump outs and flow meter readings. • Repairs, alterations and / or replacements should be considered for the Canteen, Cottage 2-3, Cottage 4-5-6, Fish Cleaning Station Sink, Main Comfort Station and Small Comfort Station sewage systems. • Outlet filtres should be installed at the outlet of all septic tanks where they are not currently present. 		
<p>Notes to File</p> <ul style="list-style-type: none"> • As discussed at last month's meeting, Cambium Engineering of Kingston has been contacted for contractual purposes. • Meeting data will be provided at the Board meeting. • Installation of the effluent filtres have been inspected by Richard Raison to address concerns expressed by Council. 		

Lower Beverley Lake Park Management Board

April 2026

Report Number 2026-05

Subject: General Operations for May 2026
Prepared by Park Manager William Morris



Since the last meeting, the following issues have been dealt accordingly with subsequent resolutions being prepared for consideration by the Management Board.

ADMINISTRATION

Information Items

- Census forms were completed for all campers that reside in the park.

MAINTENANCE

- All park facilities / utilities are now operational for the 2026 season.

Building Maintenance

- Nil

Property Maintenance

- J Section electrical and water upgrades have been completed.

Water System Maintenance

- System is operational with no concerns; water samples have been tested with no concerns. Results were submitted to the Health Unit.

Vehicle / Equipment Maintenance

- In addition to regular maintenance, the following issues have been corrected.
 - No Issues.
 - New lawn mower has been purchased.

HOUSEKEEPING

- All cottages, bunkies and comfort stations have been cleaned and are being rented.

SECURITY

- No security issues have been experienced to date.

CANTEEN

- Canteen opened for the season on May 8th; it is open on a reduced 4 day scheduled until late June.

HEALTH AND SAFETY

- Inspections have been completed monthly with no major concerns being noted.
- Staff continue to attend meetings of the municipal Joint Health and Safety Committee.
- All maintenance staff have completed the general grounds keeping safety course.

REPORT

2026-05

May 26, 2026

To The Lower Beverley Lake Park Management Board

Financial Report / Lynn James, - Treasurer

Financial Reports

April cheque register has been provided in your package.

Cheque Posting Amount \$81,908.30

Loan Balance

The current balance of the Hydro Upgrade Loan is \$76486.91 with a payment of \$2,535.04 being made monthly. (5.73% interest – December 20, 2028)

Lower Beverley Lake Park
Cheque Detail
April 2026
Lower Beverley Lake Park
April 2026 Cheques

Num	Date	Name	Cheque Total
6247	04/16/2026	PROCARE Electric	\$4,249.74
6248	04/16/2026	Lyndhurst Home Building Centre	\$653.51
6249	04/16/2026	Kelsey Berry	\$500.00
6250	04/16/2026	SkEye Sream Inc.	\$141.25
6251	04/16/2026	Bill's General Repair Shop	\$15,255.00
6252	04/16/2026	W.O. Stinson & Sons Ltd.	\$498.88
EFT	04/16/2026	Hydro One	\$66.25
EFT	04/16/2026	Hydro One	\$3,062.22
EFT	04/16/2026	Bell Canada	\$323.02
6255	04/16/2026	Lyndhurst Home Building Centre	\$653.51
6256	04/16/2026	G. Tackaberry & Sons Construction	\$1,214.17
6257	04/20/2026	Ami Persin	\$2,725.87
6258	04/23/2026	Mark Stevens	\$124.29
6259	04/30/2026	Receiver General - HST	\$52,763.61
			\$82,231.32



Rideau Lakes

TOWNSHIP OF RIDEAU LAKES Committee of the Whole

RECOMMENDATION 183-2026
Title: Proposed Motion: Councillor P. Banks - LBLP MECP
Regulatory Requirements
Date: Monday, April 27, 2026

Moved by Councillor P. Banks
Seconded by Councillor D. Hutchings

WHEREAS Lower Beverley Lake Park is undertaking required infrastructure work and the current permit expires in February 2027 unless extended;

AND WHEREAS the February 2, 2026 Report to Committee of the Whole titled Lower Beverley Lake Park Compliance Matters identifies barrel systems, broader deficiencies, and associated risks, while concerns regarding blue barrel systems raised with the Ministry of the Environment, Conservation and Parks (MECP), the Mayor, and the previous term of Council and CAO in 2022, and again in 2025 and 2026, are not currently included in the engineering scope of work;

NOW THEREFORE, be it resolved that Council requests that the Lower Beverley Lake Park Board revisit the inclusion of blue barrel systems within the engineer's scope of work;

AND FURTHER that the Lower Beverley Lake Park Board provide Council with:

- a timeline for completion of the full scope of work;
- a complete cost estimate for all required works, including blue barrel systems;
- confirmation of whether an extension to the February 2027 permit timeline will be required and when it will be requested;

AND FURTHER that Council directs Township staff and the CAO, in coordination with Cathy Chisholm, Kingston District Manager, MECP, to report back publicly to Council outlining:

- what was known in 2022;
- what actions were taken by the Township and MECP;
- why no action was taken on the 2022 and 2025 complaints;
- why the blue barrel systems were not included in the 2022 inspection record or approval framework; and
- why they are not included in the current scope of work required for compliance by 2027.

YES: 5

NO: 4

ABSTAIN: 0

CONFLICT: 0

ABSENT: 0

Carried

YES: 5

Deputy Mayor
Dunfield
Councillor D.
Hutchings

Councillor J. Banks Councillor P. Banks Councillor Carr

NO: 4

Mayor Hoogenboom Councillor Bulloch Councillor Maxwell Councillor Pollard

ABSTAIN: 0

CONFLICT: 0

ABSENT: 0

BY-LAW NUMBER 2026-12

LOWER BEVERLEY LAKE PARK MANAGEMENT BOARD

BEING a By-Law to confirm the proceeding of the Lower Beverley Lake Park Management Board meeting held on May 26th, 2026.

The Lower Beverley Lake Park Management Board hereby enacts the following:

1. That the action of the Lower Beverley Lake Park Management Board at its meeting held on the 26th of May 2026 in respect to each resolution, by-law and other action passed and taken by the Board at its said meeting, is, except where prior approval of the Ontario Municipal Board or any other body or agency is required hereby adopted, ratified, and confirmed.
2. That the Chairperson and Staff of the Lower Beverley Lake Park Management Board are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and to execute all documents as may be necessary on their behalf and the Secretary is hereby authorized and directed to affix the Corporate Seal to all such documents.

Read a first, second and third time, and finally passed this 26th day of May 2026.

Penny Sawyer
Chairperson

William Morris
Secretary

/wm